ADMINISTRATORS COUNCIL

Meeting of Friday, August 7, 2020

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the video conference were: Kahele Dukelow; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Purge. Debra Nakama reported that UHMC is not dis-enrolling registrants just based on health clearances. UHMC currently has 108 health holds.
3. Online vs. Face-to-Face. Chancellor Hokoana reported that the UH President may decide whether UH will be offering classes online only. Chancellor Hokoana asked administrators to speak with employees regarding COVID-19 protocols and face-to-face engagements. Kahele Dukelow discussed the 25% of classes that were proposed to be face-to-face. Faculty for those classes have been asked to consider how the classes would be conducted if face-to-face sessions were ended. It was noted that certain Allied Health classes follow enhanced safety protocols that may allow face-to-face classes to occur. Karen Hanada reported that she has spoken with Mike Young regarding Apprenticeship program classes. Except for CNA classes, many ELWD classes have been dropped. Some ELWD classes require computer lab time on campus. Kahele Dukelow and Laura Nagle will plan on having the first two weeks of classes online.
4. Convocation. A virtual Convocation is scheduled for Monday, August 17, 2020.
5. COVID-19 FAQs. Chancellor Hokoana will serve as COVID-19 Incident Commander. The FAQs will clarify lines of reporting.
6. Enrollment. Enrollment headcount is down 8.8% and Student Semester Hours are down 12.5%. Kahele reported that low enrolled classes are being cut.
7. COVID-19 Survey App. The Council discussed the status of the COVID-19 survey app developed by UH System.
8. COVID-19 Testing. Chancellor Hokoana reported that Clinical Labs has the ability to process 2,000 tests per hour. Three rapid testing stations are reported to be on Maui.
9. Equipment Purchases. David Tamanaha reported that all equipment purchases are now restricted and subject to prior approval.
10. ELWD. Karen Hanada reported that she will be in a meeting regarding Hana outreach.
11. UHMC Budget. The Council discussed UH System proposals for budget reductions.
12. Next Meeting. The next meeting of the Council will be at 11:30 a.m., Tuesday, August 11, 2020.